



# Oakhaven Plantation Home Owners Association

## Complaint Form

This is the Oakhaven HOA Board of Directors official process for complaints to be addressed. This form must be signed and dated by the complainant to be processed. Please submit to the PO Box listed at the bottom or email to: [anne@adamsprops.com](mailto:anne@adamsprops.com)

Date: \_\_\_\_\_

### Complainant Information

(Association member filing complaint)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### Defendant Information

(Alleged Violator)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**Violation:** The nature and date of the alleged violation, and a description of the factual basis of the complaint. (Who What Where When)

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**Regulation:** State the specific Rule and Regulation By-law articles being violated. These are available at our website: [oakhaven.adamsprops.com](http://oakhaven.adamsprops.com)

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**Witness:** Name, Address, and Phone

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**Signature and Date of the Complainant**

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Please complete the above information, sign and date the form then mail to the PO Box listed below or email to: [anne@adamsprops.com](mailto:anne@adamsprops.com)